Minutes of the Capay Valley Fire Protection District Commissioners

Monday 14 July 2025

1. Meeting Called To Order:

The regular meeting of the Capay Valley Fire Protection District Board of Commissioners was opened and called to order at 6:32 PM by Chairperson Judith Redmond. Board Members Present were Mark Burns, Caleb Sehnert, and Wyatt Cline. Also present was Fire Chief and District Secretary Jesse Capitanio. Absent was Dawnmarie Eason.

1. Reading and approval of prior meeting minutes:

A motion was made by Mark to approve the June 17 special meeting minutes, seconded by Wyatt, and passed by all present.

1. Correspondence:

We received the IGA payment of $16,667 from the Yocha Dehe Wintun Nation – Jesse will send a thank you.

1. Public Comment:

There was no public comment.

1. Old Business:
   1. Joint Operations Update:

Esparto passed their 218 assessment.

* 1. CVERA Update:

CVERA helped with rehab on the Oakdale Incident, making food for the responders. They also sent their trailer through the 4th of July parade and did some recruitment at the 4th of July barbecue.

* 1. Project Updates
     1. Station 22:

No progress

* + 1. Station 21:

Jesse presented a draft RFP for the specs on the new building. The board suggested looking at the space available and seeing if a larger structure can be built. Some concerns to look into are availability of septic, location of a propane tank, potential Cal Trans change to the path of 16 in that area, and impacting the neighbors. Jesse will follow up on these items and hopes to have a final draft in time for the August 11 Board meeting.

* + 1. New Type 3 Engine Update:

BME has begun building the body for the new engine – Jesse has been receiving weekly updates and sharing the photos with the Board. The website says that we are scheduled for a September delivery date. Jesse was notified that the Yocha Dehe Wintun Nation is again accepting applications for the Doyuti T’uhkama grant, and he will be reaching out to Chief Kinney to see if more information is available about funding levels and how competitive the grant is this year.

* 1. Closed Session – Personnel

The Board went into closed session at 7:07pm, returning at 7:15 pm. During closed session a motion was made by Mark and seconded by Wyatt to award a 4.6% increase in salary to Chief Jesse Capitanio for fiscal year 2025-2026. The motion was passed by all present.

* 1. FY25 budget revision/ FY26 Budget

Jesse presented a draft of the FY26 budget modified from the previous version by the addition of $100,000 for equipment for the new engine. This budget still doesn’t include an estimate for the Station 21 job, or the raise just approved for Jesse. Jesse will re-calculate it and the Board will review it at the next meeting.

1. New Business:
   1. FY26 Benefit Assessment

Jesse is calculating the assessment amounts for this year and we will need a special meeting to approve the assessment by the deadline. This meeting will be scheduled for July 28 at 6:30pm.

1. Chief’s Report:

Jesse attended the Board of Supervisors meeting last Tuesday to give public comment on CR40. He emphasized the public safety issues arising from the road conditions. Board members seemed receptive to the issue and hope to gather relevant stakeholders for a joint meeting to look for solutions. Jesse also spoke with the manager of the Berryessa Snow Mountain Monument who is very interested in assisting with the effort.

Capay Valley sent 2 Engines and 2 Water Tenders to the Oakdale fire – there are several critical incident stress debriefings scheduled related to the incident and our firefighters have all been notified of dates and times if they want to take advantage of that.

Jesse also reached out to the PG&E grant administrators and they hope to release the list of 2025 grantees by the end of July.

27 calls in June.

1. Firefighters’ Association:

Great 4th of July party, the Association raised $1,800 which they would like to donate to the families of the victims of the Oakdale Fire.

1. Other Agenda Items:

None.

1. Review Budget and Approve Payment of Bills:

The Board reviewed the current claims, a motion to pay the bills was made by Mark, seconded by Wyatt and was passed by all present.

1. Meeting Adjournment:

Caleb moved to adjourn the meeting at 8:00 pm. Seconded by Wyatt and passed by all present.

Judith Redmond, Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jesse Capitanio, Secretary\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_